Registering with Cal Employee Connect
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To register with Cal Employee Connect (CEC) you will need your social security number, date of birth, and information from your paystub. You will not be able to register until you have received your first paystub in the mail.
Registering with Cal Employee Connect

Go to [https://connect.sco.ca.gov/](https://connect.sco.ca.gov/) and click register.
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Read the statement and click continue.
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Read the user agreement and click accept.
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Select CSU, San Diego, type 250 for the Agency Code, complete the reCAPTCHA and click Submit.
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Enter your Social Security Number, Date of Birth, Earnings Statement Number and Total Deductions.
Registering with Cal Employee Connect

How to find your Earning Statement Number

Direct Deposit

![Earnings Statement Number]

Paper Warrant

![Earnings Statement Number]

PeopleSoft View Paycheck

**Net Pay Distribution**

<table>
<thead>
<tr>
<th>Payment Type</th>
<th>Paycheck Number</th>
<th>Account Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check</td>
<td>1234567</td>
<td>Issue Check</td>
</tr>
</tbody>
</table>

When using the paycheck number from PeopleSoft, add a 0 to the beginning and a dash after the first number (e.g. 01-234567). Instructions on how to view your paycheck in PeopleSoft are on the next page.
Registering with Cal Employee Connect

To view your paycheck on PeopleSoft, log in [here](#) and navigate to Main Menu, Self Service, Payroll and Compensation, View Paycheck.
Registering with Cal Employee Connect

How to find your Total Deductions

PeopleSoft View Paycheck

Paper Warrant

Subtract the Net Pay from the Gross Earnings to find your total deductions. In this example the total deductions is $1000.
Registering with Cal Employee Connect

Complete the registration with your personal email. Create a username and password. Click submit.
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Enter the email verification code that was sent to your email.
Registering with Cal Employee Connect

Registration complete. You may now log in.
Registering with Cal Employee Connect

SDSU

Center for Human Resources